



Skills	FS2	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Transcription								
	Spell words by identifying sounds in them and representing the sounds with a letter or letters. Write short sentences with words with known lettersounds correspondence s using a capital letter and a full stop.	Segment spoken words into phonemes and represent them with graphemes, spelling some correctly and making phonically- plausible attempts at others Spell words containing each of the 40+ phonemes already taught Identify or write the 40+ graphemes in Standard 4 of	Spell by segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly and making phonically-plausible attempts at others Spell by learning new ways of spelling phonemes for which one or more spellings are	Use the prefixes un-, dis-, mis-, re-, pre- Add suffixes beginning with vowel letters to words of more than one syllable e.g. forgetting, preferred, gardening, limited Use the suffix —ly Spell words with endings sounding like 'zh' and 'ch'	Use the prefixes in-, im-, il-, i-r, sub-, inter-, super-, anti-, auto- Understand and add suffixes - ation, -ous Add endings which sound like 'shun' spelt -tion, -sion, -sion, -cian e.g. invention, discussion, tension, magician Spell words ending with the 'g' sound spelt 'gue' and the 'k' sound spelt -que	Spell word endings which sound like 'shush' spelt -cious or -tious e.g. vicious, delicious, ambitious, cautious Spell word endings which sound like 'shil' spelt -cial or -tial e.g. official, partial Spell words ending in - ant, -ance/-ancy, -ent, - ence/-ency e.g. transparent/transparenc y, tolerant/tolerance Spell words ending in - able and -ible also -ably and -ibly e.g. adorable, possibly Spell words containing the letter-string 'ough'	Add suffixes beginning with vowel letters to words ending in -fer e.g. referring, preferred, referee, preference Use prefixes involving the use of a hyphen e.g. co-ordinate, reenter Distinguish between homophones and other words which are often confused (English	Year 7
		graphemes in	more	sounding like	'gue' and the 'k'		confused	
		n and reading on hearing the corresponding phonemes	words with each spelling, including a few common homophones	nature Spell words with endings which sound	Spell homophones accept/except, affect/effect,	Spell some words with 'silent' letters e.g. knight, psalm, solemn	to check the spelling and meaning of words	





		T	T	<u></u>	<u> </u>
Spell a few		like 'zhun' e.g.	ball/bawl,	Spell some of the year 5	Spell most of
common	Spell many	division,	berry/bury,	and 6 words correctly	the year 5 and
exception	common	decision	knot/not,	(English Appendix 1)	6 words
words (e.g. I,	exception		medal/meddle,		correctly
the, he, said,	words	Spell	missed/mist,	Use knowledge of	(English
of)	Spell most	homophones	rain/rein/reign,	morphology and	Appendix 1)
	common	brake/break,	scene/seen,	etymology in spelling	
Spell some	exception	fair/fare,	weather/whethe	and understand that the	Use a dictionary
common	words	grate/great,	r, whose/who's	spelling of some words	to check the
exception		groan/grown,		needs to be learnt	spelling of
words	Spell some	here/hear,	Spell more	specifically (English	uncommon or
	words with	heel/heal/he'l	complex words	Appendix 1)	more ambitious
Spell the days	contracted	I, mail/male,	that are often		vocabulary
of the week	forms	main/mane,	misspelt for	Use the first three or	
		meat/meet,	years 3 and 4	four letters of a word to	Use knowledge
Name the	Spell most	peace/piece,	(English	check spelling, meaning	of morphology
letters of the	words with	plain/plane	Appendix 1)	or both of these in a	and etymology
alphabet in	contracted			dictionary	in spelling and
order	forms	Spell words	Spell words with		understand
		that are often	the 's' sounds	Use a thesaurus	that the
Name the	Spell by	misspelt	spelt 'sc' e.g.		spelling of
letters of the	learning the	(English	science, scene		some words
alphabet using	possessive	Appendix 1)			needs to be
letter names	apostrophe		Place the		learnt
to distinguish	(singular) e.g.	Spell words	possessive		specifically
between	the girl's	containing the	apostrophe		(English
alternative	book	'i' sound spelt	accurately in		Appendix 1)
spellings of		'y' elsewhere	words with		
the same	Spell by	than at the	regular plurals		Use a thesaurus
sound	distinguishing	end of words	e.g. girls', boys'		with confidence
	between	e.g. myth,	and in words		
Add prefixes	homophones	gym	with irregular		
and suffixes	and near-		plurals e.g.		
using the	homophones	Spell words	children's		
spelling rule		containing the			





for adding -s	Add suffixes	'u' sound spelt	Use the first	
or -es as the	to spell some	'ou' e.g.	three or four	
plural marker	longer words	young, touch,	letters of a word	
for nouns and	correctly,	double	to check its	
the third	including -		spelling in a	
person	ment, -ness, -	Spell words	dictionary	
singular	ful, -less, -ly	with the 'k'		
marker for		sound spelt	Write sentences	
verbs	Add suffixes	'ch' e.g.	from memory,	
	to spell most	scheme,	dictated by the	
Add prefixes	longer words	school, echo	teacher, that	
and suffixes	correctly (e.g.		include words	
using the	-ment, -ness,	Spell words	and punctuation	
prefix un-	-ful, -less, -ly)	with the 'sh'	taught so far	
		sound spelt		
Add prefixes	Apply spelling	'ch' e.g. chef,		
and suffixes	rules and	machine		
using -ing, -ed,	guidance, as			
-er and -est	listed in	Spell words		
where no	(English	with the 'ay'		
change is	Appendix 1)	sound spelt		
needed in the		'ei', 'eigh' or		
spelling of	Write from	'ey' e.g. eight,		
root words	memory	they		
e.g. helping,	simple	•		
helped,	sentences	Use the first		
helper, eating,	dictated by	two or three		
quicker,	the teacher	letters of a		
quickest	that include	word to check		
	words using	its spelling in		
Apply simple	the GPCs,	a dictionary		
spelling rules	common	•		
and guidance,	exception	Write from		
as listed in	words and	memory		
		simple		





(English	punctuation	sentences,		
Appendix 1)	taught so far	dictated by		
		the teacher,		
Write from		that include		
memory		words and		
simple		punctuation		
sentences		taught so far		
dictated by				
the teacher				
that include				
words using				
the GPCs and				
common				
exception				
words taught				
so far				
Write from				
memory				
simple				
sentences				
dictated by				
the teacher				
that include				
words using				
the GPCs and				
common				
exception				
words taught				
so far				
Spell words by				
identifying the				
phonemes and				
representing				





		the phonemes						
		with						
		graphemes,						
		including						
		words with						
		consonant						
		clusters and						
		simple						
		digraphs (e.g.						
		frog, hand,						
		see, chop,						
		storm, splash)						
Handwriting	Hold a pencil	Sit correctly at	Form lower-	Increasingly	Use the diagonal	Write increasingly	Write legibly,	
	effectively in	a table,	case letters of	use the	and horizontal	legibly, fluently and with	fluently and	
	preparation for	holding a	the correct	diagonal and	strokes that are	increasing speed through	with increasing	
	fluent writing –	pencil	size relative	horizontal	needed to join	improving choices of	speed, deciding	
	using the tripod	comfortably	to one	strokes that	letters and	which shape of a letter	how to join	
	grip in almost	and correctly	another in	are needed to	understand	to use when given	specific letters	
	all cases.		some of	join letters	which letters,	choices and deciding	and when they	
		Form most	his/her	and begin to	when adjacent to	whether or not to join	are best left	
	Write	lower-case	writing	understand	one another, are	specific letters	unjoined	
	recognisable	letters		which letters,	best left			
	letters, most of	correctly	Form lower-	when	unjoined	Write increasingly legibly	Write legibly,	
	which are		case letters of	adjacent to			fluently and	
	correctly	Form lower-	the correct	one another,	Increase the		with increasing	
	formed.	case letters in	size relative	are best left	legibility,		speed by	
		the correct	to one	unjoined	consistency and		choosing the	
		direction,	another in		quality of his/her		writing	
		starting and	most of	Increase the	handwriting e.g.		implement that	
		finishing in the	his/her	legibility,	by ensuring that		is best suited	
		right place	writing	consistency	the downstrokes		for a task	
				and quality of	of letters are			
		Form capital	Use the	his/her	parallel and			
		letters	diagonal and	handwriting	equidistant; that			
			horizontal	e.g. by	lines of writing			





	T	1	1	1	r	
	Form digits 0-	strokes	beginning to	are spaced		
	9	needed to	ensure that	sufficiently so		
		join letters in	the	that the		
	Understand	some of	downstrokes	ascenders and		
	which letters	his/her	of letters are	descenders of		
	belong to	writing	parallel and	letters do not		
	which		equidistant;	touch		
	handwriting	Use the	that lines of			
	'families' (i.e.	diagonal and	writing are			
	letters that	horizontal	spaced			
	are formed in	strokes	sufficiently so			
	similar ways)	needed to	that the			
	and practise	join letters	ascenders and			
	these		descenders of			
		Understand	letters do not			
		which letters,	touch			
		when				
		adjacent to				
		one another,				
		are best left				
		unjoined				
		_				
		Write capital				
		letters and				
		digits of the				
		correct size,				
		orientation				
		and				
		relationship				
		to one				
		another and				
		to lower case				
		letters				
	l					





			Use spacing between words that reflects the size of the letters					
Composition		T	1	1	T	T	T	T
Planning	Write simple	Write	Consider	Plan his/her	Plan his/her	Plan his/her writing by	Plan his/her	Use what
	phrases and	sentences by	what he/she	writing by	writing by	identifying the audience	writing by	he/she knows
	sentences that	saying out	is going to	discussing	discussing	for and purpose of the	identifying the	about the
	can be read by	loud what	write before	writing similar	writing similar to	writing, using other	audience for	choices
	others.	he/she is	beginning by	to that which	that which	similar writing as models	and purpose of	writers make
		going to write	planning or	he/she is	he/she is	for his/her own	the writing,	to help
	Invent, adapt	about, after	saying out	planning to	planning to write		effectively	generate
	and recount	discussion	loud what	write in order	in order to	Plan his/her writing by	selecting the	creative ideas
	narratives and	with the	he/she is	to understand	understand and	noting and developing	appropriate	for his/her
	stories with	teacher	going to write	and learn	learn from its	initial ideas, drawing on	form (e.g. the	own writing
	peers and		about	from its	structure,	reading where necessary	use of the first	and put them
	teachers.			structure and	vocabulary and		person in a	into an order
			Consider	vocabulary	grammar	Plan his/her writing of	diary; direct	that makes
			what he/she			narratives by considering	address in	sense
			is going to	Plan his/her	Plan his/her	how authors have	instructions and	
			write before	writing by	writing by	developed characters	persuasive	
			beginning by	discussing and	discussing and	and settings in what the	writing)	
			writing down	recording	recording ideas	class have read, listened		
			ideas and/or	ideas within a		to or seen performed	Plan his/her	
			key words,	given			writing by	
			including new	structure			noting and	
			vocabulary				developing	
							initial ideas,	
			Consider				drawing on	
			what he/she				reading and	
			is going to					





	Τ	T	·		Ι	1		
			write before				research where	
			beginning by				necessary	
			encapsulating					
			what he/she				Plan his/her	
			wants to say,				writing of	
			sentence by				narratives	
			sentence				through	
							reasoned	
							consideration	
							of how authors	
							have developed	
							characters and	
							settings in what	
							the class have	
							read, listened	
							to or seen	
							performed	
Drafting		Write down	Write	Draft and	Draft and write	Draft and write by using	Write	Write with a
writing		one of the	sentences	write by	by composing	devices to build cohesion	effectively for a	specific
		sentences that	that are	composing	and rehearsing	within and across	range of	audience and
		he/she has	linked	and rehearse	sentences orally	sentences and	purposes and	task in mind,
		rehearsed	thematically	sentences	(including	paragraphs e.g. then,	audiences,	making the
			e.g. about	orally,	dialogue),	after that, this, firstly	selecting the	purpose clear
		Compose and	personal	building a	building a varied		appropriate	
		write	experiences	varied and	and rich	Draft and write by	form and	Develop
		sentences	and those of	rich	vocabulary and	linking ideas across	drawing	character and
		independently	others (real	vocabulary	using sentence	paragraphs using	independently	voice in
		to convey	and fictional)	and using	structures	adverbials of time e.g.	on what he/she	his/her
		ideas		sentences	(English	later, place e.g. nearby	has read as	writing, using
			Write about	structures	Appendix 2)	and number e.g.	models for	examples of
		Write	real events,	from (English		secondly or tense	his/her own	narrative
		sentences,	recording	Appendix 2)	Draft and write	choices e.g. he had seen	writing (e.g.	voice from
		sequencing	these simply		by organising	her before	literary	fiction as
		them to form	and clearly	Draft and	paragraphs		language,	models
		short		write by	around a theme			





Г	1				_		,
	narratives	Write poetry	organising		Draft and write by using	characterisatio	Organise the
	(real or	to develop	writing into	Draft and write	further organisational	n, structure)	structure of
	fictional)	positive	paragraphs as	in narratives,	and presentational		his/her talk
		attitudes and	a way of	creating settings,	devices to structure text	Draft and write	and choose
		stamina for	grouping	characters and	and to guide the reader	by selecting	the words
		writing	related	plot with	e.g. headings, bullet	appropriate	he/she uses
			material	consideration for	points, underlining	grammar and	so that
		Write for		the audience and		vocabulary,	his/her ideas
		different	Draft and	purpose	Use different verb forms	understanding	are
		purposes to	write in		mostly accurately with	how such	communicate
		develop	narratives,	Draft and write	consideration for	choices can	d clearly
		positive	creating	non-narrative	audience and purpose	change and	
		attitudes and	settings,	material, using		enhance	Organise the
		stamina for	characters	simple		meaning	structure of
		writing	and plot	organisational		(English	his/her
				devices		Appendix 2)	writing and
		Write	Draft and				choose the
		effectively	write non-			Draft and write	words he/she
		and	narrative			narratives,	uses so that
		coherently	material,			describing	his/her ideas
		for different	using			settings,	are
		purposes,	headings and			characters and	communicate
		drawing on	sub-headings			atmosphere	d clearly
		his/her	to organise				
		reading to	texts			Integrate	Organise and
		inform the				dialogue to	shape his/her
		vocabulary				convey	ideas, ready
		and grammar				character and	to start
		of his/her				advance the	writing
		writing				action	
							Think
						Draft and write	carefully
						by accurately	about
						précising longer	choosing
						passages	exactly the





			right word
		Draft and write	and how
		by linking ideas	he/she can
		across	use the
		paragraphs	structure and
		using a wider	grammar that
		range of	are
		cohesive	appropriate
		devices;	for the type of
		repetition of a	writing
		word or phrase,	_
		grammatical	Use some of
		connections	the language
		and ellipsis	and literary
		·	techniques
		Draft and write	used by
		by using	writers, to
		organisational	create
		and	deliberate
		presentational	effects in
		devices to	his/her own
		structure text	writing
		and to guide	_
		the reader e.g.	Write using a
		headings, sub-	plan and
		headings,	make
		columns,	corrections to
		bullets or tables	the
			vocabulary,
		Distinguish	grammar and
		between the	structure to
		language of	improve the
		speech and	overall effect
		writing and	of his/her
		choosing the	writing





						appropriate	
						register	
						Use layout	
						devices e.g.	
						headings, sub-	
						headings,	
						columns,	
						bullets, or	
						tables, to	
						structure text	
Editing	Write	Make simple	Evaluate and	Evaluate and edit	Evaluate and edit by	Evaluate and	Re-read
writing	sentences by	additions,	edit by	by assessing the	assessing the	edit by	his/her
, o	re-reading	revisions and	assessing the	effectiveness of	effectiveness of his/her	assessing the	written work
	what he/she	corrections to	effectiveness	his/her own and	own and others' writing	effectiveness of	to make sure
	has written to	his/her own	of his/her	others' writing		his/her own	it all makes
	check that it	writing by	own writing	and suggesting	Evaluate and edit by	and others'	sense; then
	makes sense	evaluating		improvements	proposing changes to	writing with	edit and
		their writing	Evaluate and		vocabulary, grammar	reasoning	proof-read
	Discuss what	with the	edit by	Evaluate and edit	and punctuation to		his/her work
	he/she has	teacher and	proposing	by proposing	enhance effects and	Evaluate and	to correct it
	written with	other pupils	changes to	changes to	clarify meaning (English	edit by	
	the teacher or		grammar and	grammar and	Appendix 2)	proposing	
	other pupils	Make simple	vocabulary	vocabulary to		reasoned	
		additions,	linked to the	improve	Evaluate and edit by	changes to	
		revisions and	use of a/an,	consistency,	ensuring mostly	vocabulary,	
		corrections to	conjunctions,	including the	consistent and correct	grammar and	
		his/her own	adverbs and	accurate use of	use of tense throughout	punctuation to	
		writing by re-	prepositions	pronouns in	a piece of writing	enhance effects	
		reading to		sentences,		and clarify	
		check that	Proof-read for	expanded noun	Evaluate and edit by	meaning	
		his/her	spelling errors	phrases and	ensuring correct subject	(English	
		writing makes	and for	fronted	and verb agreement	Appendix 2)	
		sense and	punctuation -	adverbials	when using singular and		
		that verbs to	including		plural, distinguishing		





					I	
		indicate time	capital letters	Proof-read for	between the language of	Evaluate and
		are used	and full stops,	spelling and	speech and writing	edit by ensuring
		correctly and	question	punctuation		the consistent
		consistently,	marks,	errors, including	Proof-read for spelling	and correct use
		including	exclamation	the use of the	errors linked to spelling	of tense
		verbs in the	marks,	apostrophe for	statements for year 5	throughout a
		continuous	commas for	possession,		piece of writing
		form	lists and	speech	Proof-read for	
			apostrophes	punctuation and	punctuation errors,	Evaluate and
		Make simple	mostly	use of the	including use of	edit by ensuring
		additions,	correctly	comma for	brackets, dashes or	correct subject
		revisions and		fronted	commas to indicate	and verb
		corrections to		adverbials	parenthesis; use of	agreement
		his/her own			commas to clarify	when using
		writing by			meaning or avoid	singular and
		proof-reading			ambiguity	plural
		e.g. check for				
		errors in				Proof-read for
		spelling,				spelling errors
		grammar and				linked to
		punctuation				spelling
		or				statements for
		add/improve				year 6
		words and				
		phrases				Proof-read for
		independentl				punctuation
		y or following				errors,
		а				including use of
		conversation				semi-colons,
		with the				colons, dashes,
		teacher				punctuation of
						bullet points in
						lists, use of
						hyphens
Vocabulary,	Grammar and Pur	nctuation				



wishes,

effects of

including the

these suffixes

e.g.

whiteboard,

superman

PARKLANDS PRIMARY SCHOOL SKILLS PROGRESSION WRITING



Vocabulary Separate Use Express time, Use noun Use a thesaurus Use a thesaurus Notice words with expanded with confidence unfamiliar or place and phrases expanded by the Indicate degrees of spaces noun phrases cause using new uses of for co-ordinating addition of possibility using adverbs Use expanded language and make an description and modifying e.g. perhaps, surely or noun phrases Join words and clauses and subordinating adjectives, nouns modal verbs e.g. might, to convey effort to use using and specification conjunctions and preposition should, will, must complicated what he/she e.g. the blue information has learned e.g. when, phrases e.g. the butterfly, before, after, teacher concisely when writing plain flour, while, so, expanded to: the Offer an the man in because, strict maths Understand the moon teacher with and use adverbs e.g. example of effectively where the then, next, curly hair vocabulary writer uses a soon, therefore, or Make the typical of well-chosen prepositions appropriate informal speech word or a e.g. before, choice of and vocabulary language after, during, pronoun or noun appropriate for effect e.g. a in, because of within and across formal speech metaphor, simile or sentences to aid and writing e.g. cohesion and find out image avoid repetition discover: ask for - request; go in - enter, across a range of text types Grammar Use regular Form nouns Form nouns Understands the Convert nouns or Understand Use what plural noun using suffixes adjectives into verbs how words are he/she knows using a range grammatical suffixes -s or of prefixes difference related by such as -ness, using suffixes e.g. -ate; about es e.g. dog, -er and by e.g. super-, between plural ise; -ify meaning as grammar and dogs; wish, compounding anti-, autosynonyms and the and possessive –

S

Use standard

English forms for

Use the forms

according to

a or an

Understand verb

mis-, over- and re-

prefixes e.g. dis-, de-,

antonyms e.g.

big, large, little

vocabulary

writer could

make to help

choices a





		1			1	1
on the	the Form	whether the	verb inflections	Use relative clauses	Use the passive	understand
mea	aning of adjectives	next word	instead of local	beginning with who,	to affect the	more
the r	noun using suffixes	begins with a	spoken forms	which, where, when,	presentation of	challenging
	such as -ful, -	consonant or	e.g. we were	whose, that, or an	information in a	and difficult
Use	suffixes less	a vowel e.g. a	instead of we	omitted relative	sentence e.g. I	texts
that	t can be	rock, an open	was, or I did	pronoun	broke the	
adde	led to Use suffixes -	box	instead of I done		window in the	Notice the
verb	bs where er, -est in			Link ideas across	greenhouse	grammar and
no c	change is adjectives	Identify Word	Use fronted	paragraphs using	versus The	vocabulary
need	eded in the and use -ly to	families based	adverbials e.g.	adverbials of time e.g.	window in the	choices in a
spell	lling of turn	on common	Later that day, I	later, place e.g. nearby	greenhouse	text he/she is
root	t words adjectives	root words	heard the bad	and number e.g.	was broken (by	reading and
e.g. l	helping, into adverbs	e.g. solve,	news.	secondly or tense	me)	use the
help	ped, helper e.g.	solution,		choices e.g. he had seen		correct
	smoothly,	solver,	Make the	her before	Understand the	terminology
Unde	derstand softly, bigger	dissolve,	appropriate		difference	when
how	v the prefix biggest	insoluble	choice of	Use devices to build	between	discussing
un- c	changes		pronoun or noun	cohesion within a	structures	how effective
the r	meaning Use co-	Use the	within and across	paragraph e.g. then,	typical of	the use of
of ve	erbs and ordination	present	sentences to aid	after that, this, firstly	informal speech	these
adje	ectives e.g. (using or,	perfect form	cohesion and		and structures	language
nega	gation, for and, but) and	of verbs	avoid repetition		appropriate for	features has
exan	mple, some	instead of the			formal speech	been
unki	sind, or subordination	n simple past			and writing e.g.	
undo	doing: untie (using when,	e.g. He has			the use of	Notice
the b	boat if, that,	gone out to			question tags:	differences
	because) to	play			He's your	that exist in
Unde	derstand join clauses	contrasted			friend, isn't	English
how	v words	with He went			he?, or the use	between
can	combine Understand	out to play			of subjunctive	Spoken and
to m	nake how the				forms such as 'If	Written
sent	tences grammatical				I were' or 'Were	English,
	patterns in a				they to come'	formal and
	sentence				in some very	informal
	indicate its				,	speech and





	1	1		
function as a			formal writing	variations in
statement,			and speech	how English is
question,				spoken
exclamation			Exercise an	
or command			assured and	Use Standard
			conscious	English
Use present			control over	vocabulary
and past			levels of	and grammar
tense mostly			formality,	as the main
correctly and			particularly	way he/she
consistently			through	expresses
Í			manipulating	himself/hersel
Use the			grammar and	f when
progressive			vocabulary to	speaking in
form of verbs			achieve this	lessons and
in the present				most of the
and past			Link ideas	time when
tense to mark			within and	writing
actions in			across	
progress e.g.			paragraphs	
she is			using a wider	
drumming, he			range of	
was shouting			cohesive	
			devices:	
			repetition of a	
			word or phrase,	
			grammatical	
			connections	
			e.g. the use of	
			adverbials such	
			as on the other	
			hand, in	
			contrast, or as a	
			consequence,	
			and ellipsis	





		T	T	1	1	
Punctuation	Use capital	Use capital	Begin to use	Use inverted	Use commas to clarify	Use the semi-
	letters and full	letters and	inverted	commas and	meaning or avoid	colon, colon
	stops to	full stops to	commas to	other	ambiguity	and dash e.g.
	demarcate	demarcate	punctuate	punctuation to		When writing
	sentences in	most	direct speech	indicate direct	Use brackets, dashes or	lists or as the
	some of	sentences in		speech e.g. The	commas to indicate	boundary
	his/her writing	his/her		conductor	parenthesis	between
		writing and		shouted, "Sit		independent
	Begin to	use question		down!" - a		clauses
	punctuate	marks		comma after the		
	work using	correctly		reporting clause;		Use the colon
	question	when		end punctuation		to introduce a
	marks and	required		within inverted		list and semi-
	exclamation			commas		colons within
	marks	Use question				lists
		marks and		Use apostrophes		
	Use a capital	exclamation		to mark plural		Use bullet
	letter for	marks		possession e.g.		points to list
	names of	appropriately		the girl's name,		information
	people,			the girls' names		
	places, the	Use commas				Understand
	days of the	to separate		Use commas		how hyphens
	week, and the	items in a list		after fronted		can be used to
	personal			adverbials		avoid ambiguity
	pronoun I	Use				e.g. man eating
		apostrophes				shark versus
		to mark				man-eating
		where letters				shark, or
		are missing in				recover versus
		spelling and				re-cover
		to mark				
		singular				Use the perfect
		possession in				form of verbs
		nouns e.g.				to mark





			ı	T	T	1 .	
		the girl's				relationships of	
		name				time and cause	
						Use the full	
						range of	
						punctuation	
						taught at key	
						stage 2 (e.g.	
						semi-colons,	
						dashes, colons,	
						hyphens) and	
						where	
						necessary, use	
						this	
						punctuation	
						precisely to	
						enhance	
						meaning and	
						avoid ambiguity	
Understandin	Understand	Understand	Understand	Understand the	Understand the	Understand the	
g terminology	the following	the following	the following	following	following terminology:	following	
0.	terminology:	terminology:	terminology:	terminology:	modal verb, relative	terminology:	
	letter, capital	noun, noun	preposition,	determiner;	pronoun; relative clause;	Subject, object;	
	letter; word,	phrase;	conjunction;	pronoun,	parenthesis, bracket,	active, passive;	
	singular,	statement,	word family,	possessive	dash; and cohesion,	synonym,	
	plural;	question,	prefix; clause,	pronoun; and	ambiguity	antonym; and	
	sentence; and	exclamation,	subordinate	adverbial		ellipsis, hyphen,	
	punctuation,	command;	clause; direct			colon, semi-	
	full stop,	compound,	speech;			colon, bullet	
	question	suffix;	consonant,			points	
	mark,	adjective,	consonant			F =	
	exclamation	adverb, verb;	letter, vowel,				
	mark	tense (past,	vowel letter;				
	THAT IS	present); and	and inverted				
		presenty, and	commas (or				
			Commas (Of				





			apostrophe,	'speech						
			comma	marks')						
	Performing writing									
Reading/		Read aloud	Read aloud	Read his/her	Confidently read	Perform his/her own	Confidently			
performing		his/her writing	what he/she	own writing	his/her own	compositions, using	perform			
compositions		clearly enough	has written	aloud, to a	writing aloud, to	appropriate intonation,	his/her own			
		to be heard by	with	group or the	a group or the	volume, and movement	compositions,			
		his/her peers	appropriate	whole class,	whole class,	so that meaning is clear	using			
		and the	intonation to	using	using		appropriate			
		teacher	make the	appropriate	appropriate		intonation,			
			meaning	intonation and	intonation and		volume, and			
			clear	controlling the	controlling the		movement so			
				tone and	tone and volume		that meaning is			
				volume so	so that the		clear			
				that the	meaning is clear					
				meaning is						
				clear						