

Parklands Primary School

Charging and Remissions Policy

Inspiring Success





PARKLANDS PRIMARY SCHOOL

CHARGING AND REMISSIONS POLICY

The Governing Board have historically adopted Havering Council charging and Remission Policy.

Music Tuition

All music tuition is organised by the Havering Music School. Pupil Premium is used to support parents of children who are eligible.

Materials and Ingredients

Schools are required to provide or pay for any ingredients, materials or equipment needed for practical subjects such as cookery or technology. At Parklands Primary School, parents send in the money to cover the cost of the materials.

Cookery - children will bring their own ingredients for the session.

Technology - either a small charge is levied to cover the cost of materials or object is dismantled to reuse materials.

Residential Trips

Each year, an extended school trip is organised for those children in Year 6 whose parents would like them to be included.

Parents cover the cost of accommodation, transport and activities. Pupil Premium is used to support parents of children who are eligible.

School Trips

There is an exception to the rule about not charging for activities in school hours. Parents may be invited to make voluntary contributions to extend the value of school funds. A paragraph is included in all letters sent to parents requesting contributions to school activities. This confirms that in accordance with Government regulations, contributions are voluntary and no child will be omitted from the activity if his or her parents are unable or unwilling to make a contribution. However, if we are unable to cover the cost of the visit then we will have to cancel.

All trips are costed well in advance with an amount being charged that will not result in a profit being made.

A record is kept of the amount of money that has been collected for each trip.

Pupil Premium is used to support parents of children who are eligible.

Breakfast/After School Clubs

The School will charge parents for these services, out of school hours, and the scale of charges will be approved by the Governing Board on an annual basis.

Scale of Charges

These will be approved by the Governing Board on an annual basis.

Charges Schedule

£3 per session or £30 per term for all extra-curricular clubs provided by school

£5 per day for our in house Breakfast club

£10 per day for our KS1 in house After school club.

Fees for Premier Sport activity clubs held after school can be provided on request from the company.

There is no charge for swimming as this is funded from school budget.

Remissions

Where parents are in receipt of Income Support, Income-Based Jobseekers Allowance, support under part IV of the Immigration & Asylum Act 1999 or Child Tax Credit (provided that Working Tax Credit is not also received), the Governing Body will observe its statutory requirement to subsidise, the cost of board and lodgings for any residential activity that the school organised for the pupil if the activity is deemed to take place within school hours. There may be cases of family hardship which make it difficult for pupils to take part in other particular activities for which a charge is made.

When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Head teacher in consultation with the Chair of Governors

Refunds

Following the trip if parental contributions have exceeded the costs incurred, of 5% or above, a refund will be offered to parents. Parents are given the option of claiming the refund or donating the amount to the school. This will be carried out by email to all participants.